

Andrew D. Gruver, D.D.S. & Associates, P.A.

**POLICY FOR PATIENTS WITH INSURANCE AND
MANAGED CARE PROGRAMS**

To accommodate the needs and requests of our patients, we have enrolled in numerous managed care and insurance programs. While we are pleased to be able to provide these services for you, it is very difficult to keep track of all individual requirements of the plans, not to mention the many changes that take place within individual plans. Each plan has different restrictions regarding how often services may be rendered, what percentage of the fee the plan will and, more importantly, where you should obtain these services.

Even with a single insurance company, the plans differ, depending on what type of contract your employer has negotiated and purchased.

Providing the highest quality of dental care for our patients is our primary concern. We are more than willing to provide that care within your insurance plan guidelines, whenever possible. You are responsible to let us know at each visit exactly what your plan guidelines are so that we may prepare an accurate claim for your benefits.

Unfortunately, if you do not inform us of special requirements required by your plan and we provide services that you need such as periodontal treatment, particular fillings, etc., we have no choice but to bill you directly for those charges. Payment for these services is your responsibility.

With your cooperation and our help, you should be able to receive all of the insurance benefits you are entitled to, and we will be able to focus our efforts on your dental needs.

I HAVE READ AND UNDERSTAND THE OFFICE POLICY STATED ABOVE AND AGREE TO ACCEPT RESPONSIBILITY AS DESCRIBED.

Patient Signature

Date